

**MEETING 13/03/2014**

**Ref: 11992**

**ASSESSMENT CATEGORY - Bridging Communities**

**Wandsworth Community Empowerment Network**

**Adv: Jemma Grieve Combes**

**Base: Wandsworth**

**Benefit: Wandsworth**

**Amount requested: £111,272**

**Amount recommended: £109,120**

**Purpose of grant request:** Funding for experienced local facilitators who will be able to build leadership and enable co-production skill and knowledge in communities.

**Background**

Wandsworth Community Empowerment Network (WCEN) was set up in 2001 as one of 88 Community Empowerment Networks across the country. Its aim is to support and empower local communities to come together to discuss common concerns and identify collective solutions. WCEN have found that communities hold huge amounts of resources, skills and knowledge, but much of this remains unknown and little understood by public agencies. To bridge this gap WCEN works with local community groups including faith-based groups, Scout groups, community organisations and public service providers to facilitate networks and forums; capacity build individuals and groups; and develop and provide local services. At the core of their work is 'co-production' by which they simply mean public service providers and the community coming together to design and deliver services.

**Funding History**

An application under your former 'Main Grants' programme was declined in 2006 as the proposal was considered too similar to work you were already funding.

**Current Application**

WCEN is requesting funding to support community organisations and leaders in Wandsworth to become leaders in civic society and transform the way that public services are delivered. In the first instance a co-production facilitator would work on a one-to-one and group basis with each community organisation to understand community needs and build knowledge and skills. As part of this process leaders from the community group would be invited to take part in WCEN's networks and forums with other community organisations such as the BME Mental Health Forum and Dementia Co-Production Group. As each community organisation increases its skills and confidence they will be supported to take part in a pilot co-production project alongside other community organisations and relevant public service providers. Existing pilots include improving access to psychological therapies; family therapy; dementia; and cardiovascular health but the areas are likely to increase over time.

In 2013 Lankelly Chase awarded WCEN £200k core funding over 3 years (£77,500; £70,000; £52,500) as part of their Promoting Change Network to work with 20 to 40 groups to test and pilot co-production initiatives. Your funding would allow WCEN to reach an additional 60 organisations and leaders over 3 years.

## **Financial Observations**

Audited accounts for the year ended 31st March 2013 show a deficit of £16,620 (14.1% of a turnover of £117,649), comprising deficits of £8,899 on unrestricted funds and £7,721 on restricted funds.

The organisation's reserve policy aims to hold free unrestricted reserves equivalent to three months' worth of core expenditure, which based on 2014/15 core expenditure equates to £17,799. At 31st March 2013 free unrestricted reserves stood at £180 which is equivalent to less than one days' worth of 2014/15 core expenditure. The organisation advises that it is aware of this lack of free reserves and that savings and new income generation opportunities have been identified, such as charging for the use of facilities, carrying out commissioned work, developing chargeable products and introducing membership fees.

The forecast for 2013/14 shows total income of £166,482, of which £163,300 (98.1%) has been confirmed. After expenditure of £184,370, the organisation anticipates an overall deficit of £17,888 (10.7% of turnover), comprising a planned deficit of £21,361 on restricted funds partially offset by a £3,473 surplus on unrestricted funds.

The budget for 2014/15 shows anticipated income of £194,080, of which £152,000 (78.3%) has been confirmed. After expenditure of £194,623 a deficit of £543 (0.3% of turnover) is expected, comprising a deficit of £1,351 on restricted funds partially offset by a surplus of £807 on unrestricted funds. At 31st March 2015 free unrestricted reserves are anticipated to be £4,461, which is equivalent to 22.9 days' worth of 2014/15 core expenditure and £13,338 below its target level.

## **Officer's Appraisal**

WCEN are very much part of the local community, situated within Doddington and Rollo Community Association on a local housing estate. A giant map of community organisations dominates the office wall and WCEN were keen to point out the organisations they could be reaching with your funding. The organisation has already shown strong results of its work to bring together local communities and public authorities to improve public services. For example 8 local Community organisations are hosting a therapist from the Mental Health Trust and come together as part of a Co-Production Network to share ideas and practice; and a Pastors Network for Family Care made up of Leaders from across different Christian traditions are undertaking an accredited training programme in systemic family therapy.

WCEN originally planned to contract a number of local freelance experts to deliver work with different local communities. Following discussions with your officer the organisation has proposed a simpler model of employing 2 part time Co-production facilitators to work across all communities. This reduced the overall costs of the project and the recommendation has been made on the basis of these new costs.

## **Recommendation**

**£109,120 over 3 years (£36,000; £36,030; £37,090) for 2 part time (14hrs/week) co-production facilitators and on-costs to support community organisations and leaders in Wandsworth to come together to transform public services.**



# The City Bridge Trust

Charity Registration Number: 1035628

## Working with Londoners: Application for a grant

Please read the guidance notes before completing this form

Reference:  
(office use only)

11992

Date Received:

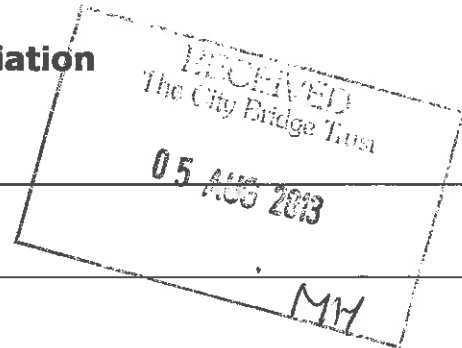
05/07/2013

Programme  
Area:

02

### 1. About your organisation

Name of organisation applying for grant: <b>Wandsworth Community Empowerment Network</b>	
If the organisation is part of a larger organisation, what is its name?	
Address for correspondence: <b>Unit 44 Doddington &amp; Rollo Community Association Charlotte Desperd Avenue Battersea, London</b>	
Postcode: <b>SW115HD</b> Is this your home address? <b>No</b>	
Contact person: <b>Mr Malik Gul</b>	Position: <b>Director</b>
Phone: <b>02077209110</b>	Fax:
E-mail: <b>malik@wcen.org.uk</b>	
Website: <b>http://www.spaa.info</b>	
Legal status of organisation: <b>Registered Charity</b>	
If registered, please give charity number: <b>1106354</b>	
Date organisation established: <b>06/05/2001</b>	



### 2. Request for funds

Under which of the Trust's themes are you applying (see our website or brochure for further details)? <b>Bridging Communities</b>
Purpose for which funds are requested: (25 words maximum) <b>Bridging Communities: Transforming Lives. Revenue funding for experienced local facilitators who will be able to build leadership and enabling coproduction skill and knowledge in communities</b>
How much funding is requested? <b>Year 1: £36,000 Year 2: £37,080 Year 3: £38,192 Total: £111,272</b>

### 3. Aims of your organisation

Support and enable community and faith groups of all kinds who live and work in areas of multiple deprivation to:

Come together to discuss and agree what their common concerns are and how they might be able to provide collective solutions to them

Work alongside mainstream statutory agencies to co produce public services that **will** have the greatest impact on the alleviation of poverty, poor health and hardship

Monitor and evaluate co production models as a means to generate good practice

Share information and learning to develop new knowledge in areas of co production

### 4. Main activities of your organisation

One to one identification and relationship building with leaders from across all of our sectors and systems to establish common understanding and objectives

Group-work through Forums and Workshops to develop solutions around specific areas of public services that have the potential for the greatest impact on people experience hardship.

Capacity Building individuals, groups and statutory service teams who are interested in supporting the development of whole systems working.

Building networks and relationships of influence

Developing with our partners processes and mechanisms that aim to improve the delivery of public services and the capacity and confidence of local community and faith groups to become enablers of change.

Evaluation and research into models of co production so as to make the case for new ways of working

Prototyping models of Co Production.

Championing, campaigning and advocating for better and smarter civic societies

### 5. Number of staff

Full-time	Part-time	Management committee members	Active volunteers
2	0	5	40

### 6. How do you support your volunteers?

Valuing & acting on the contributions they make at our Forums and Networks.

Integrated into our staff and management teams as equal participants

Training programmes to upskill as Community Champions and Skilled Practitioners

One to one support to lead on projects

Expenses paid where appropriate

### 7. Property occupied by your organisation

Is the main property owned or leased/rented by your organisation?	If leased/rented, how long is the outstanding lease/rental agreement?
<b>Rented</b>	<b>Ongoing agreement</b>

## 8. Finance

From your most recent audited or independently examined accounts, complete the following:

Financial year ended -

Month: **March**

Year: **2013**

<b>Income received from:</b>	<b>£</b>
Voluntary income	0
Activities for generating funds	0
Investment income	40
Income from charitable activities	117,400
Other sources	209
<b>Total Income</b>	<b>117,649</b>

<b>Expenditure:</b>	<b>£</b>
Charitable activities	131,736
Governance costs	2,533
Cost of generating funds	0
Other	0
<b>Total Expenditure</b>	<b>134,269</b>
<b>Net (Deficit)/Surplus:</b>	<b>(16,620)</b>
<b>Other Recognised Gains/(Losses)</b>	<b>0</b>
<b>Net Movement in Funds</b>	<b>(16,620)</b>

<b>Asset position at year end</b>	<b>£</b>
Fixed assets	874
Investments	0
Net current assets	26,661
Long-term liabilities	0
<b>*Total A</b>	<b>27,535</b>

<b>Reserves at year end</b>	<b>£</b>
Endowment funds	0
Restricted funds	180
Unrestricted funds	27,355
<b>*Total B</b>	<b>27,535</b>

\* Total A and Total B must be the same and should be taken from your balance sheet

## 9. Statutory funding

For the financial year above, what % of your income was from statutory sources?

## 10. Material changes

Describe any material changes to the organisation's activities, structure or financial position since the date of the most recent accounts:

## 11. Previous applications to the Trust

Have you applied to the Trust before? If so, please give details:

Month/Year:	Ref:	Grant received:	OR application rejected?
Month/Year:	Ref:	Grant received:	OR application rejected?
Month/Year:	Ref:	Grant received:	OR application rejected?

## 12. Previous funding received

Funding received by your organisation from the following sources during the last **THREE** years:  
**(i)** City of London (other than the City Bridge Trust) **(ii)** London boroughs **(iii)** London Councils (formerly ALG)  
**(iv)** Health authorities **(v)** Central government departments **(vi)** Other statutory bodies (e.g. Housing Corporation, Arts Council) - List source, years and annual amounts:

	Year: 2010	Year: 2011	Year: 2012
(i)			
(ii)			
(iii)			
(iv) South West London St Georges MHT Wandsworth PCT		121,261	96,046
(v) Department of Health		18,500	32,625
(vi) Metropolitan Police		4,000	5,000

## 13. Previous grants received

Grants received by your organisation from charitable trusts and foundations (other than the City Bridge Trust) during the last **TWO** years. List source, years and annual amounts:

	Year: 2011	Year: 2012
Wates Foundation	15,000	
Faith in Action	12,000	

## 14. What steps is your organisation taking to reduce its carbon footprint?

We use carbon neutral disposables at our offices and have recycling posts inside our main office and also in all the public areas around our building. We access minutes and reports of Public Board Meetings ( which run into several thousands of sheets per month!) electronically through Mini Pads available to all staff members.

We have also provided mini pads for Community Leaders to make contributions ( blog, short films, tweets, ) via on line social media. We purchase all consumables from local shops reducing the need for transportation. We provide secure bicycle racks at our main office to encourage use and a transportable rack which we erect at our conferences and events. Catering at our events is through local social enterprises who use locally sourced produces. We hire community transport to bring groups of people to our events saving on individual transport(as well as building community)

## 15. Purpose

Complete this section whatever the amount of grant requested. **In addition**, if the request is for £25,000 or more in total, a fuller proposal should be sent with this form. Also, if your application is for all or part of new or existing post(s), please enclose a copy of the relevant job description(s) including the salary level.

**In order to provide the right information, please refer to guidance note 15 before completing this section.**

We are requesting a grant to enable us to recruit local experts on a flexible basis who will work alongside community leaders to help build their capacity to engage in mainstream public service design and delivery. We are seeking to grow our Network so that we are able to expand and extend our ability to develop and embed Co Production processes within a wider range of community and faith based organisations. We currently have a partnership with the South West London and St Georges Mental Health Trust which has enabled us to train and equip 12 Black Church Leaders in Systemic Family Therapy and establish 11 Psychological Therapies Clinics inside community organisations. We will training 12 Muslim Leaders from October 2013. We have also established 3 health check clinics in community groups led by local people. These programmes have been independently evaluated by our university partners and have allowed us to bring together a senior leaders group of all of the main public agencies and community and faith leaders into a Co Production Reference Group tasked with the development and rolling out of a methodology that is able to extend public services into more community groups as part of the development of whole system integrated model of health and social care. Our evaluations have established that Co Production will enable more local people to start to take responsibility for their own health and well being , strengthen community cohesion through shared relationships towards common objectives, establish a new workforce that will extend the ability for collaborative and cooperative practices and will improve the health and well being of local people in ways that are currently not available. The main public agencies have agreed to continue to provide support and partnership to these developments and we have recently been awarded a core grant by the Lankelly Chase Charitable Foundation to be part of their Promoting Change Network that is seeking to learn from good practice in local areas and share lessons with a group of practitioners across the country. We are now seeking a grant from City Bridge that will enable us to recruit local experts who are connected to their own communities and will guide and mentor local leaders and groups to reach their leadership potential and operate much more effectively in our shared civic space. Our learning has shown that an average of 80 hours of support is required per community group for them to have built a sufficient amount of understanding and capacity to develop co production partnerships (This includes one to work, work with their communities in groups,attendance at their events,services and gatherings and follow up visits, phone calls and emails) Over the next 3 years we aim to expand our current reach to include upto 60 community and faith groups who are working with some of the most disadvantaged members of our communities so that they are accessing services and support much sooner and quicker, and therefore preventing the risk of long term conditions. By bringing Community Groups together into a Co Production Community Trust we will support existing leadership structures to add value to the delivery of public services, creating a much stronger and broader civic platform for change. We believe that the mechanisms we have developed will be significantly transformational and will have an impact on the national drivers for the integration of not only health and social care processes but also of community and faith groups as active agents and enablers of change.

**16. Explain how you will monitor and evaluate both your own outcomes and those of the programme under which you are applying.**

We are establishing an accredited Co Production Academy in partnership with the Open University that will provide high quality training to community leaders. Part of this will see them participating in Public Agency meetings ( Clinical Reference Groups, Health and Well Being Partnerships, Overview and Scrutiny Committees). The completion of this and ongoing development of co production partnerships in and across their own community sites ( Churches, Mosques, Community Halls etc) will be a measure of success. Our University partners will monitor and evaluate this modelling and will advise and report on them. This will be shared through events and conferences. The clinical aspects will be monitored by our public agency partners as part of their own reporting. Local people accessing these sites in numbers, benefitting from the co produced services through reported improved health and well being outcomes will be a major measure of success, and its transformational driver.

**17. Beneficiaries**

In line with our anti-fraud policies, we may, in exceptional circumstances, require you to provide contact details of your beneficiaries (see Guidance Notes).

How many people will benefit from the grant per year?

**4,000**

What age group will benefit? **All, Adult, over 60**

In which local authority is your organisation based?

**Wandsworth**

Which borough(s) of Greater London will benefit from this grant?

(if more than one, please give % for each)

**We have started to adapt and test our programme in London Borough of Merton and are advising Kingston, in partnership with the Mental Health Trust**

At what address will the activity be located?

**In local Churches, Mosques, Temples, Community Centres and Halls, Voluntary Sector Groups, Libraries, Social Clubs, Local Museums and Open Houses, Mainstream Statutory Service Meeting Rooms.**

What will the ethnic grouping(s) of the beneficiaries be?

	%		%
White - British	<b>25</b>	Black – Caribbean	<b>20</b>
White - Irish		Black – African	<b>10</b>
White - Other (please describe)		Black – Other (please describe)	
Polish, Eastern European	<b>5</b>	Somali	<b>5</b>
Asian - Indian	<b>5</b>	Black - British	
Asian - Pakistani	<b>20</b>	Chinese	
Asian - Bangladeshi	<b>5</b>		
Asian – Other (please describe)		Other (please describe)	
Tamil, East African	<b>5</b>		
		Open to everyone	<b>100</b>

What proportion of the beneficiaries will be disabled people?

**20%**



### 18. Funding required for the project

What is the total cost of the proposed activity/project?  
(List main expenditure headings and amounts)

Expenditure heading	Year 1 £	Year 2 £	Year 3 £	Total £
Staffing	102,665	105,745	108,918	317,328
Running Cost	23,032	23,879	24,344	71,255
Project Cost	102,500	60,500	36,000	199,000
<b>TOTAL</b>	<b>228,197</b>	<b>190,124</b>	<b>169,261</b>	<b>587,583</b>

What income has already been raised? (List amounts and main sources)

Source	Year 1 £	Year 2 £	Year 3 £	Total £
Lankelly Chase Foundation	77,500	70,000	52,500	200,000
Mental Health Trust	50,000	50,000	50,000	150,000
Wandsworth Clinical Commissioning Group	30,000	30,000	30,000	90,000
<b>TOTAL</b>	<b>157,500</b>	<b>150,000</b>	<b>132,500</b>	<b>440,000</b>

What other funders are currently considering the proposal?

Funder	£
<b>TOTAL</b>	

### 19. Funding requested from the Trust

How much is requested from the Trust? (List main expenditure headings and amounts)

Expenditure heading	Year 1 £	Year 2 £	Year 3 £	Total £
Revenue Funding	36,000	37,080	38,192	111,272
<b>TOTAL</b>	<b>36,000</b>	<b>37,080</b>	<b>38,192</b>	<b>111,272</b>

## 20. Funding requested from the Trust (continued)

When will the funding be required? <b>07/10/2013</b>
Is the activity to continue beyond the period for which funding is requested? If so, how will it be resourced? <b>We are in the process of agreeing a Statement of Intent with our mainstream public agencies that will seek to mainstream ( and core fund) our programme of work into the commissioning priorities of the local Clinical Commissioning Group once it is reviewed in 2015/2016</b>
If any planning or other statutory consents are required for the project to proceed, what stage have the applications reached?

## 21. Referee

Please provide us with the contact details of a current or recent funder of your organisation who is willing to act as a referee.

<b>Referee</b>
<b>Name:</b> Cathy Stancer (Programme Director)
<b>Organisation:</b> LankellyChase Foundation
<b>Address:</b> 1 The Court, High Street, Harwell, Didcot, Oxfordshire OX11 0EY
<b>Tel:</b> 01235-820044
<b>E-mail:</b> cathy@lankellychase.org.uk

## Declaration on behalf of applicant organisation

I, Malik Gul (your name)

am an authorised representative of

Wandsworth Community Empowerment Network (your organisation)

within which I am Director (your position)

**To the best of my knowledge, all the information that I have provided in this application form is correct. I fully understand that the City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.**

Signature Malik Gul  Date 26/7/2013

### How your information will be used by the Trust

City Bridge Trust (which is administered as part of the Bridge House Estates by the City of London Corporation) processes personal data in compliance with the Data Protection Act 1998. The Trust obtains and uses information, including personal data, as part of the process of assessing grant applications and monitoring the use of grants. The information you provide on the application form may be made public as part of the assessment of this application. In addition, the Trust may share this information with third parties, including other funders, its external consultants and external auditors, police and regulatory bodies for the purpose of determining, preventing or detecting crime; or ensuring that no organisation is receiving duplicate funding; or the validation of contracts; or where this is otherwise required by law.

**By signing and submitting your application form you give your explicit consent for us to use data relating to your application as set out above.**

Our contact details for enquiries about how we process your information are:

The City Bridge Trust, City of London, PO Box 270, Guildhall, London EC2P 2EJ. Telephone: 020 7332 3710

### Concerns over fraud and corruption

Should you, at any time, have concerns of fraud and corruption within your organisation relating to the grant, then please raise your concerns with us using our Whistle Blowing facilities. You may use our Audit team's 24 hour answer phone number, 020 7332 3663, to report the details or email

[raiseyourconcern@cityoflondon.gov.uk](mailto:raiseyourconcern@cityoflondon.gov.uk)

**Return the completed form to: The City Bridge Trust**  
City of London  
PO Box 270  
Guildhall  
London EC2P 2EJ

### Please

- **do not send this application by fax or e-mail** – unless applying online, applications must be posted to the Trust
- **do send the information in the checklist** – if items are missing, your application will be returned to you
- **do send only the information in the checklist** – if further information is required, we will contact you
- **do ensure you have signed and dated this form** – we cannot accept forms which have not been signed and dated
- **do use the correct postage** – the completed form and additional materials are likely to exceed 100g in weight